

AMESBURY TOWN COUNCIL

Minutes of the meeting of the Events Committee held at the Bowman Centre
on Thursday 10th August 2023 at 6.00pm

PRESENT: Cllr J Swindlehurst, Cllr J Jaconiah (chair), Cllr M Devendran (Mayor),

APOLOGIES: Cllr T Edwards (D Mayor) Cllr S Hedge, Cllr L Knight,

IN ATTENDANCE: Ms J Johnston (Operations manager)

PUBLIC: 2

PRESS: 0

	ACTION
<p>Public Questions</p> <p>None</p>	
<p>Apologies for absence</p> <p>Apologies received from Cllr T Edwards (D Mayor) Cllr S Hedge, Cllr L Knight,</p>	
<p>1. Acknowledgement Mayor Cllr Devendran was going to be late to the meeting.</p> <p>Meeting started at 6.10pm with Chair Jacob Jaconiah's permission.</p>	
<p>2. To approve the minutes of the last meeting</p> <p>Minutes were previously approved by the Chair.</p>	
<p>3. Update on progress</p> <p>Joanne Johnston – Spoke to David Cornelius-read from Amesbury Abbey to ask for permission to use the Abbey for Fireworks.</p> <p>David and all the Directors approved the request.</p> <p>Conditions of use from the Abbey is ATC follow the same remit as in the previous year we used the location.</p> <ul style="list-style-type: none">• No food stalls.• All paperwork would be disclosed on both sides.• The Abbey will be regularly updated.• Firework effects will be used. <p>David has said he would be happy for the following again:</p> <ul style="list-style-type: none">• 2 porta loos to be located in the same position.• The house and trees to be lit up with decorative lighting.• Bins in the same location• Music with the fireworks <p>Joanne suggested we use the same company for porta loos - Ace Liftaway.</p>	

- David is happy with the company.
- The company know the location.
- The company have been the most reasonable priced for 2 years consecutively.

The events Committee agreed.

4. Marshals – The events committee agreed we need at least 8-10 marshals.

Marshals will guide people off the roads and safely up towards the Abbey. Queensbury Bridge will also require marshals to ensure the pedestrians are safe from oncoming cars.

Jenn Taylor– Bookings officer will see if there are any volunteers in the first instance that we can offer training to.

Kyle from North 85 believes he can get at least 5 people to volunteer.

Joanne discussed online training for marshals. A suggested online company was High Speed Training.

Mayor Cllr Devendran wanted a poster to put together to advertise for marshals training as it is also open to the public.

A cap for training costs was discussed. The training costs will come from the events budget.

5. **Fireworks Company:**

ATC have booked Fireworks Effects. Mayor Cllr Devendran wanted to know costings. The fireworks fee is £2500, a deposit of £1250 was paid 8th March 2023.

Joanne stated that Fireworks companies must be booked a year in advance to secure the booking.

Chair Jaconiah wanted to know who booked the fireworks company. Joanne informed them it was a decision made by Councillors and booked via the office.

6. **Signage:**

- Giving directions

7. **Parking:**

- No additional parking organised due to having two main car parks close to the event.
- Traffic marshals will guide the public safely.

8. **Update regarding the Bonnymead Location**

The area will not be large enough for fireworks and public.

75 meters is a non-negotiable distance between the public and the fireworks, and Bonnymead cannot accommodate that.

The area gets easily flooded.

Joanne made the Committee aware that ATC were only able to have fireworks at Bonnymead previously as the public were located at Bonnymead, however the fireworks were located at the Country Park.

The events committee have ruled out using the Country Park.

9. **Advertising:**

Free tickets will be put online to limit numbers. No entry without a ticket. Strict access will be required.

Advertising posters 25 x A4 posters, 20 A5 were printed last year and displayed in noticeboards and the community shop. Joanne said that we could ask shop owners to display signs as well, so may need to increase that quantity.

Other sources: Amesbury Trader, Facebook, Instagram, Amesbury Town Council Website.

10. **Food:**

No food is allowed on site; however, an option is to ask local businesses to stay open. A Date with Thyme said they would consider this.

11. **Additional Health and Safety discussed:**

No Sparklers
Bins provided for waste.

12. **Lighting:**

Trees and house to be lit up – Provider to be discussed.

13. **North 85:**

Kyle has asked for a list to be put together of what is needed, so he can see what he would be able to help with. A meeting to be arranged between Joanne, Jenn and Kyle to discuss further.

14. **Remembrance Day:**

Mayor Cllr Devendran wanted a recap of the last meeting as she was not present.

Joanne made her aware that ATC would be following the same protocol as last year. This included going from Antrobus House, through the Town to St Melor St Mary Church.

15. With regards Cllr Hegde's request regarding motor bikes being part of the parade. Joanne reiterated that Amesbury Town Councils Insurance will not allow this.
16. **Next meeting:** Date to be organised via Jenn Taylor – Bookings Officer.

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