

Minutes of the Finance Committee Meeting held on 5th September 2022

Present: Cllr M Verbinnen (Chair), Cllr D Kuczera (Mayor), Cllr Buchanan, Cllr Crook

Mrs W Bown (RFO)

1.	<p>Apologies for Absence Apologies received from Cllr Devendran</p>
2.	<p>Declarations of Interest None</p>
3.	<p>To receive a report on the dishwasher replacement at the Bowman Centre and to agree a recommendation to Full Council Councillors considered domestic and commercial options. It was agreed that a quick turn around was needed for users to clear away. Resolved: to recommend the Buffalo dishwasher</p>
4.	<p>To receive a proposed tender document for Stockport Avenue compound Councilors considered the document. The prospective contractors are to recommend the best solution for suitable base (40 tonne weight limit). A compost store is to be included. Proposed: The Mayor Seconded: Cllr Verbinnen Resolved: to approve the tender document</p>
5.	<p>To receive a proposed tender document for the Bowman Centre projector fitting and screen Councillors felt that once the projector/screen becomes a permanent structure it will be better used than now. The built-in facility can be used for conferencing. Whether able to be hired separately will be discussed in the future. Proposed: The Mayor Seconded: Cllr Verbinnen Resolved: to approve the tender document</p>
6.	<p>To agree the charging scheme for sports teams at Centenary Park 2023/24 It was noted that the Cricket Team undertakes work to the wicket, including provision of topsoil, white-lining and mowing. The Town Council spends a significant amount on the sports ground. It was agreed that it was necessary to speak to the sports clubs to discuss ways of making savings on pitch maintenance, with some maintenance potentially taken on by the clubs. Proposed: Cllr Verbinnen Seconded: The Mayor Resolved: to recommend an increase of 2% in 2023/24 and a full review next year</p>
7.	<p>To consider grant applications under the General Power of Competence:</p>
7.1.	<p>Lady Antrobus Trust (£500 requested) It was noted that Lady Antrobus Trust had already received a grant of £300 this year. The</p>

	<p>grant policy allows for £200 in any one year except in exceptional circumstances, with no clear criteria.</p> <p>Proposed: Cllr Verbinnen</p> <p>Seconded: Cllr Buchanan</p> <p>Resolved: to recommend no payment</p>
7.2.	<p>Wiltshire Citizens Advice (£200 requested)</p> <p>Proposed: Cllr Verbinnen</p> <p>Seconded: Cllr Buchanan</p> <p>Resolved: to recommend payment of £200</p>
8.	<p>To receive the report from the External Auditor</p> <p>The report was noted and the Clerk/RFO was congratulated on a successful audit.</p>
9.	<p>To agree to recommend the delegated authority to the Clerk to authorise payments of deposit refunds for Bowman Centre bookings</p> <p>The Clerk reported on the lengthy process of repaying deposits following successful bookings.</p> <p>Proposed: Cllr Verbinnen</p> <p>Seconded: Cllr Crook</p> <p>Resolved: to recommend delegated authority to the Clerk to authorise payments of deposit refunds for Bowman Centre bookings</p>
10.	<p>To resolve to exclude the public and press for the following items due to the confidential nature of discussing contracts and initial details of the financial plan yet to be finalised</p>
11.	<p>To consider quotations for a trailer</p> <p>Proposed: Cllr Verbinnen</p> <p>Seconded: Cllr Crook</p> <p>Resolved: to recommend purchase of the HMD trailer at £488.00. The Clerk was asked to confirm that the trailer could accommodate the mower.</p>
12.	<p>To consider quotations for tree works</p> <p>Proposed: Cllr Verbinnen</p> <p>Seconded: The Mayor</p> <p>Resolved: to recommend awarding the contract for tree works to Treetechnique</p>
13.	<p>To consider quotations for the CCTV move</p> <p>Proposed: The Mayor</p> <p>Seconded: Cllr Verbinnen</p> <p>Resolved: to recommend awarding the contract to Smart, due to cost and the best fit to the requirements</p>
14.	<p>To consider quotations for electric charging points at the Bowman Centre</p> <p>Deferred</p>
15.	<p>To consider the Ten-Year Plan / Strategic Plan</p> <p>Cllr Verbinnen gave a brief overview of the Strategic Plan, confirming the hope that it will be presented to the October Full Council meeting</p>
	<p>The meeting closed at 8.50pm</p>

