



AD 979

# AMESBURY TOWN COUNCIL

Town Clerk – Wendy Bown  
The Bowman Centre, Shears Drive, Archers Gate, Amesbury, Wiltshire, SP4 7XT  
Telephone 01980 622999  
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AD 979

Dear Sir/Madam

28/09/2023

**You are summoned to attend a Meeting of the Full Council  
on Tuesday 3<sup>rd</sup> October 2023 at The Bowman Centre, 7.15pm.**

Yours faithfully

Wendy Bown  
Town Clerk

## AGENDA

Public Question time (**maximum** 30 minutes duration). Members of the public are requested to prepare a written copy of their question for the Clerk.

1. To receive apologies for absence
2. To approve the minutes of the last Meeting dated 5<sup>th</sup> September 2023
3. To receive declarations of interest from members
4. To receive a presentation from CTSW on the Amesbury Hoppa Bus
5. Mayor's remarks (report)
6. Clerk's Update (to deal with any business from the last meeting)
7. Councillors' Questions and Statements
8. To receive the Police Report
9. Payment of accounts
10. To receive a report from the Amenities Committee
11. To consider comments on the draft Code of Conduct to submit to WALC
12. To consider the submission of a request for payment (re a deed of easement)
13. To agree to transfer bank authorisation from the Town Clerk to Joanne Johnston, Operations Manager
14. To agree to transfer CCLA signatory authorisation from the Town Clerk to Joanne Johnston, Operations Manager
15. Wiltshire Towns Fund: to agree in principle to the purchase of a town map dispenser
16. To consider a complaint from Evergreen residents concerning disturbance from Centenary Park
17. To agree to undertake an accessibility audit in relation to wheelchair access

Responsible  
Councillor

Mayor

Mayor

Mayor

Mayor

Mayor

Clerk

Mayor

Mayor

Mayor

JJ

Mayor

Mayor

Mayor

Mayor

Mayor

RY

LK

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| 18. To discuss the installation of accessible equipment at the Centenary Park  | RY    |
| 19. To agree to use a resident's redundant fir tree as the town's Christmas Tree 2023  | Mayor |
| 20. To consider an invitation to have a free period of membership of the Rural/Market Towns Group                                    | Mayor |
| 21. To receive a request to trade at the Bowman Centre or Centenary Pavilion car park on Wednesday evenings, 5-10pm                  | Mayor |
| 22. To resolve to exclude the public and press for the following items due to the confidential nature of discussing staffing matters | TE    |
| 23. To receive a recommendation from the Staffing Panel regarding the staffing structure and salary levels for 2024/25               | Mayor |
| 24. To receive recommendations from the Staffing Panel regarding the interim arrangements for the Town Clerk position                | Mayor |
| 25. To receive a report from the outgoing Town Clerk   | Clerk |
| 26. Date of next meeting: 7.15pm on Tuesday 7 <sup>th</sup> November 2023 at the Bowman Centre                                       | Mayor |