

AMESBURY TOWN COUNCIL

Minutes of the meeting of the Events Committee held at the Bowman Centre
on Thursday 21st September 2023 at 6.30pm

PRESENT: Cllr M Devendran (Mayor), Cllr T Edwards (D Mayor), Cllr J Jaconiah (Chair) Cllr S Hedge,
Cllr L Knight.

IN ATTENDANCE: Miss J Taylor (Events Officer) Paul Prentice

PUBLIC: 1

PRESS: 0

		ACTION
	<p>Public Questions</p> <p>Paul Prentice asked if we could contact schools to ask them if children would like to purchase wooden crosses to add names of relatives. These would be placed in a tray of sand at the Church. Paul asked to be provided with names of head roles within the those in the parade.</p>	Events Officer
1.	<p>Apologies for absence</p> <p>Apologies received from Cllr J Swindlehurst - on holiday.</p>	
2.	<p>Update on Remembrance progress</p> <p>2a. The events officer provided AA quote as requested.</p> <p>2b. Cllr Edwards and Cllr Hedge discussed placement of road closure signs and marshals needed.</p> <p>2c. The Mayor stated the best option for marshals now would be to contact a company, as to train people who are volunteering for it would take longer. The Mayor then requested that the Events Officer could obtain two further quotes as per good financial practice of securing three tenders and bring it to full council to decide on.</p> <p>2d. The Mayor said anything related to money/spending would need to go to the policy group to decide, or full council. The Mayor asked the Events Officer to receive advice from the Town Clerk on spending and money related matters.</p>	Events Officer
3.	<p>The Events Officer gave Remembrance progress report.</p>	
4.	<p>Cllr Hedge stated cones are needed at the layby outside Avon Security to prevent anyone parking there to obstruct the view of the Dias. The Events Officer will be coordinating the logistics of the day, including the use of ATC van and cone positioning.</p>	Events Officer

		ACTION
5.	Paul Prentice said that the rehearsal of the parade, on the Saturday 11 th November, will take place at 1400 as it falls on 11/11/23	
6.	Paul Prentice left the meeting as the discussion for Remembrance was now over.	
7.	<p>Discuss what needs to be done for fireworks display 2024, decision required. The Events Officer to look into costs for Laser and report it to full council.</p>	Events Officer
8.	<p>Cllr Edwards gave clarity of what is stated in the Country Park Policy. The Mayor read and quoted from the policy “The exception to use of the park requiring full council approval only exists where the council’s Town Clerk and Events Officer both agree to use by an organisation, where the activity is for community benefit, and where the officers are satisfied that:</p> <ul style="list-style-type: none"> • The activities concerned do not result in excessive noise such as the use of amplified equipment, large generators, or regular vehicle movements etc. • That the timings of such activities are between 8am and 7pm.” 	
9.	Cllr Edwards raised the question of using the Centenary Pavilion for future events. If sports teams were given plenty of notice, and the cricket pitch and outfield were marked as out of bounds. This is to be presented to full council for a decision to be made.	
	<p>Next meeting date agreed – Thursday the 5th of October 2023</p>	

