

AMESBURY TOWN COUNCIL
Minutes of the Meeting of the Town Council held at The Bowman Centre
on Tuesday 7th June at 7.15pm

PRESENT: Cllr D Kuczera (Mayor), CllrM Devendran (D. Mayor), Cllr M Verbinnen, Cllr M Brannon, Cllr E Taylor, Cllr R Yuill, Cllr I Mitchell, Cllr M Strange, Cllr A Buchanan, Cllr T Edwards, Cllr J Jaconiah, Cllr S Hedge, Cllr A Williams.

IN ATTENDANCE: Mrs W Bown (Town Clerk), Mrs A Mambery (Admin Officer)

VISITING PUBLIC: 6

	Public Question Time	ACTION
	<p>A question was read from a member of the public concerning the recent consultation about boundary changes for General Elections. The Mayor confirmed that the consultation had closed and that Amesbury is now in the same boundary area as Pewsey, Marlborough, Market Lavington, Tidworth and Swindon. The town continues to have close ties with Salisbury.</p> <p>A resident asked that the sports teams are consulted on the design of the new storage units at the Centenary Pavilion to ensure their suitability. The Mayor confirmed that once the plans had been drawn up the Town Council would consult with cricket, football and rugby teams and those interested in the Man-Shed.</p> <p>Cllr I Mitchell left the meeting</p>	
1.	<p>To receive apologies for absence Apologies were received from Cllr Brindley (Working).</p>	
2.	<p>To approve the minutes of the Annual Meeting dated 03 May 2021 The minutes were approved and signed as a true record.</p>	
3.	<p>To approve the minutes of the Town Meeting dated 24 May 2022, residents' concerns to be considered at subsequent meetings The minutes were approved and signed as a true record.</p>	
4.	<p>To receive declarations of interest from members Cllr Kuczera declared an interest in item 30. Cllr Williams declared an interest in item 30. Cllr Brannon declared an interest in item 30. Cllr Crook would declare an interest as necessary through the meeting. Cllr Strange would declare an interest as necessary through the meeting. Cllr Verbinnen declared an interest in item 30.</p>	
5.	<p>Mayor's remarks (report) The Mayor reported that Mrs Gillian Clarke had been awarded an MBE in the Queen's birthday honours for her service to young people and the community. The Town Council's congratulations are to be passed on to Mrs Clarke. The Mayor attended the opening of the New Inn and Spuntino restaurant. Other business included meetings: Pubwatch, City Dressing and a conference at Trowbridge covering issues including neighbourhood planning,</p>	Clerk

	<p>carbon footprint and the devolution of assets to town and parish councils, including, but not exclusively, grounds maintenance, bins and weed control. Wiltshire Council is keen to work with interested councils. To be discussed further at the next Full Council meeting in July.</p> <p>The Mayor reported that he had issued letters on behalf of Bloor Homes to the travellers camped on the Country Park.</p> <p>The Mayor thanked Mr Monk and Mr Brown for setting up the Jubilee bunting. He also thanked the Admin and Maintenance Team Leader and councillors who organised the very successful Jubilee Beacon event at the Country Park and the Stonehenge Chamber of Trade for organising the Jubilee Street Party in the central car park.</p>	ACTION
6.	<p>Clerk's Update (to deal with any business from the last meeting)</p> <p>The Clerk reported that a training and coaching session had to be cancelled at the Glen Collier Skate Park due to the traveller incursion.</p> <p>The Clerk reported that work has been organised by the Wessex River Trust to repair the bank, footpaths and riverbed at Lords Walk, due to take place in October 2022. The river walk will be closed for one week while work is carried out.</p> <p>The Clerk thanked the Explorer Scouts for removing the plastic sleeves from the wooded areas by the Glen Collier Skate Park.</p> <p>The Clerk reported that the application to the Queen's Canopy (Woodland Trust) has been accepted and four packs of hedging saplings are to be delivered in November 2022.</p> <p>The Clerk reported that the metro count results had been received for London Road and Stockport Avenue. The report showed that the threshold had been reached for Police Enforcement at Stockport Avenue and the Administrative Officer is currently finding out more information. London Road did not qualify for intervention and no further action will be taken.</p> <p>The Clerk reported that an unknown substance has been poured over the seating area at Holders Road Teen Shelter and investigations are ongoing.</p> <p>The Clerk referred to the Antrobus Trust report from the Town Meeting and highlighted the changes to the trustee status, noting that all were now co-optative trustees, with none now nominated by the Town Council.</p> <p>Councillors congratulated Cllr Crook on his milestone birthday by singing 'Happy Birthday'.</p>	AO
7.	<p>Councillors' Questions and Statements</p>	
7.1	<p>Cllr Brannon reported that exploratory meetings had been held to set up a Fridge and Larder Scheme in Amesbury and explained that this would not affect the work undertaken by the Salisbury Foodbank.</p>	
7.2	<p>Cllr Edwards thanked the Admin and Maintenance Team Leader for her work on making the Jubilee Beacon a fabulous event.</p>	
7.3	<p>Cllr Edwards noted that the Town Council should look into installing notice boards at entrances to the town to advertise future events.</p>	
7.4	<p>Cllr Edwards reported that the grant for the youth area on Stockport Avenue was likely to be agreed by the Stonehenge Area Board. The Town Clerk is to get confirmation from the manager.</p>	
7.5	<p>Cllr Buchanan asked that the Centenary Pavilion be registered with Royal Mail so that it could be found more easily.</p>	Clerk

		ACTION
7.6	Cllr Swindlehurst thanked Wiltshire Council for their recent work on South Mill Road repairing the many potholes.	
7.7	Cllr Strange reported that the next Silver Salisbury newsletter will be issued	
	Shortly.	
7.8	Cllr Taylor thanked the Veterans Club Breakfast team for their hard work at the Jubilee Beacon	
	Cllr Mitchell returned to the meeting.	
7.9	Cllr Yuill reported that a foodbank was run from the Nicolson Centre.	
7.10	Cllr Devendran reported that the Health & Wellbeing Committee had discussed its hopes for future meetings and will be looking at tackling isolation.	
8.	To receive the Police Report. The report was received and noted.	
9.	Planning Matters: Following recommendations by the planning committee it was resolved to support the following applications.: PL2022/03298 Erection of 13.752m x 6.2m general purpose agricultural building. Land to the south east of Church Street, Amesbury SP4 7EU PL/2022/03511 Front extension to form porch. 81 Antrobus Road, Amesbury SP4 7ND. PL/2022/03594 T1 & T2 x Yew trees (T3 & T4 of TPO 33) – crown raise to 2.5m & clear 1m from cottage. Fairways, Salisbury Street, Amesbury SP4 7AW PL/2022/03698 Walnut – crown reduce by up to 30% to old cut points, remove deadwood from crown. 11 Salisbury Road, Amesbury SP4 7HH PL/2022/03764 Sympathetic restoration of the windows and general structural damages, including the timber joists, roof truss and chimney stack. Annexe, 26 Vineys Cottages, Salisbury Road, Amesbury SP4 7HL PL/2022/03828 Variation of condition 2 (approved plans) on PL/2021/05301 to increase the height of the roof parapet. Plot B, Solstice Park, Mid Summer Place, Amesbury SP4 7SQ	
10.	Payment of accounts: to note the list of accounts for payment April 2022 and May 2022. Income - £352,502 Expenditure - £12,427 The Town Clerk reported that the list of accounts for May 2022 would be presented at the July Full Council meeting.	Clerk
11.	To consider Highways Improvement requests for submission to LHFIGS and to agree to contribute 25% of the cost of implementation. The list of requests was considered. Proposed: Cllr Buchanan Seconded: Cllr Hedge Resolved: that the following items to be submitted to LHFIG - Installation of white line on Parsonage Road opposite driveway to	

		ACTION
	<ul style="list-style-type: none"> - property on Salisbury Road. - Concerns of speeding on Salisbury Road. - Installation of waiting restrictions on Holders Road by The Stonehenge School. - Reduction of speed limits on Porton Road, Countess Road, Holders Road, Pendragon Way, Salisbury Street, High Street and Church Street. - Installation of entrance gates to the town. - Installation of waiting restrictions along Archers Way and Shears Drive. - Installation of signage for Avon Lodge Veterinary Practice (business to pay 100% of costs). - Installation of yellow box at entrance to car park on Melor View - Request for a metro count on Main Road - Installation of a larger taxi rank sign on Salisbury Road. <p>Resolved: that the following items to be reported to Wiltshire Council Highways:</p> <ul style="list-style-type: none"> - Condition of verge and kerb on Solar Way and Equinox Drive. - Renewal of road markings at junctions along Salisbury Street, Flower Lane, High Street, The Centre, Church Street, Smithfield Street and marking of the bays in Central Car Park. - Repair/replacement of damaged kerbs on Salisbury Street, High Street and Church Street. - Repair/replace bent bollards. - Repair/replacement of bent traffic light at The Centre. - Renewal of road markings at the exit of Flower Lane. - Repair of exposed mud bank behind bus shelter along The Centre. - Renewal of road markings at junction of High Street and Fairfax Close. - Repair of potholes on High Street outside the Methodist Church. - Renewal of road markings on London Road at traffic lights. - Renewal of road markings on Earls Court Road at entrance to school. - Renewal of road markings and cleaning of gutters along School Lane. - Renewal of Taxi Rank markings on Salisbury Street. - Replacement of speed sign on Shears Drive. <p>Resolved: that the following items will not be taken further:</p> <ul style="list-style-type: none"> - Installation of coach parking bay on Church Street. 	
12.	<p>To receive a request to hold a funfair at the Country Park, Archers Gate.</p> <p>Proposed: Cllr Edwards</p> <p>Seconded: Cllr Swindlehurst</p> <p>Resolved: to refuse the request to hold a funfair at the Country Park in June 2022, noting that a later date may be possible if time allows for all necessary due diligence.</p>	
13. 13.1	<p>To receive a report from the Finance Committee with recommendations: Dedicated funding for 2022.</p> <p>Proposed: Cllr Verbinnen</p> <p>Seconded: Cllr Mitchell</p> <p>Resolved: to dedicate funding to the following projects.</p> <p>-£2,700 salaries</p>	

		ACTION
13.2	<ul style="list-style-type: none"> - £4,000 Mayor / D Mayor chain - £5,000 gas / electricity - £2,208 CCTV contract <p>Lords Walks EMR Proposed: Cllr Verbinnen Seconded: Cllr Edwards Resolved: to keep £25,000 in the EMR until work is completed by The Wessex Rivers Trust, after which the use of the fund will be reviewed.</p>	Clerk
13.3	<p>Delegated spending authority to the Clerk & Admin and Maintenance Team Leader. Proposed: Cllr Verbinnen Seconded: Cllr Buchanan Resolved: A limited delegated budget for the Admin & Maintenance Team Leader for purchases within the set budget (individual purchase of £200 maximum) pertaining to tools/materials and repairs/maintenance. To delegate to the Clerk the purchase of bins/notice boards/benches within the set budget</p>	
13.4	<p>Acceptance of maintenance contribution for the Country Park Proposed: Cllr Verbinnen Seconded: Cllr Edwards Resolved: to accept the payment of £52,000 towards the future maintenance of the Country Park.</p>	
13.5	<p>Priority List revision Proposed: Cllr Verbinnen Seconded: Cllr Crook Resolved: to agree the revised priority list, noting that the refurbishment of Bonnymead play area is set at priority 1 and the Man Shed is to be incorporated into the Centenary Pavilion storage project.</p>	
14.	<p>History Centre update: Cllr Williams confirmed that construction is complete and the draft lease is with the History Centre CIO's solicitor.</p>	
15.	<p>Neighbourhood Planning: next steps. Cllr Mitchell confirmed that he and the Town Clerk would be attending a course later in the month.</p>	IM/ Clerk
16.	<p>Legal document authorisation. Proposed: Cllr Edwards Seconded: Cllr Swindlehurst Resolved: that a second nominated person should be the extant Mayor of Amesbury or the Deputy Mayor of Amesbury in the Mayor's absence</p>	
17.	<p>To ratify changes to the constitution: Policy Group/ Projects Committee. Proposed: Cllr Verbinnen Seconded: Cllr Edwards</p>	

	Resolved: that the Chair of the new Projects Committee would now be included in the Policy Group and the Policy Group decision would change to majority of attendees instead of being unanimous.	ACTION
18.	<p>To agree payment of £5,000 to the Hoppa Bus under the General Power of Competence.</p> <p>Proposed: Cllr Crook Seconded: Cllr Hedge Resolved: to pay the Hoppa Bus £5,000 under the General Power of Competence.</p>	Clerk
19.	<p>Mayor's/Deputy Mayor's chain: to agree to retain the Deputy Mayor's chain and purchase a new Mayor's chain. To display the current Mayor's chain.</p> <p>Proposed: Cllr J T Swindlehurst Seconded: Cllr Mitchell Resolved: to investigate the addition of a second chain to the current Mayor's chain.</p>	Clerk
20.	<p>To agree to return comments to the A303 (carbon) consultation.</p> <p>Proposed: Cllr Mitchell Seconded: Cllr Edwards Resolved: to question if, to offset the effect of the short-term emissions, it would be possible to fund and facilitate tree planting in the local area or to fund alternative projects of "negative carbon" value – eg provision of local electric charging infrastructure / solar panels or similar?</p>	Clerk
21.	<p>CCTV – draft document (DK/MV)</p> <p>Proposed: Cllr Brannon Seconded: Cllr Verbinnen Resolved: to agree the technical specification for moving the equipment from Flower Court to the History Centre.</p>	
22.	To receive an application for a premises licence:	
22.1	<p>Spuntino, Stonehenge Walk</p> <p>Proposed: Cllr Buchanan Seconded: Cllr Edwards Resolved: to forward no objection to the application for a premises licence.</p>	Clerk
22.2	<p>Porton Stores, Larkhill (Budgens next to Vets4Pets)</p> <p>Proposed: Cllr Verbinnen Seconded: Cllr Swindlehurst Resolved: to forward no objection to the premises licence.</p>	Clerk
23.	<p>Alterations to the public lavatory (community support)</p> <p>Proposed: Cllr Mitchell Seconded: Cllr Hedge Resolved: to agree to the installation of an electric socket at the public lavatory, supply and fitting costs to be discussed by the Finance Committee.</p>	Clerk
24.	To agree to apply to register Boscombe Down Sports Ground as a	

		ACTION
	<p>Community Asset. Proposed: Cllr Williams Seconded: Cllr Crook Resolved: to register Boscombe Down Sports Ground as a Community Asset.</p>	Clerk
25.	<p>To agree the revised requirements for the pavilion storage and man shed. Proposed: Cllr Yuill Seconded: Cllr Verbinnen Resolved: to send the revised requirements for the pavilion storage and man shed to an architect.</p>	Clerk
26.	<p>To agree action to be taken regarding the suitability of the new speed indicator device. Proposed: Cllr Hedge Seconded: Cllr Swindlehurst Resolved: to return the new speed indicator device due to its unsuitability.</p>	Clerk
27.	<p>Responses to the consultation – Annetts Close The Town Clerk reported that 3 responses have been received – one for and two against the removal of the bollard. Proposed: Cllr Verbinnen Seconded: Cllr Swindlehurst Resolved: to reject the application based on the consultation responses.</p>	Clerk
28.	<p>City Dressing: Reporting on the re-opening High Street Safely programme. The Mayor reported that Amesbury has been allocated £7,000 and the current plan is to provide information cubes, ribbon banners and 4 frog sculptures, ideally to be designed by local primary schools. The theme will be around the history of Amesbury, linked with the History Centre. Councillors agreed delegation to the Mayor and Clerk to follow the project through.</p>	Mayor/ Clerk
29.	<p>Marketing of 2 Flower Court – to review the current position. The Mayor reported that the annual rent for 2 Flower Court is £16,500 per annum and interested businesses are unable to offer this amount. Proposed: Cllr Verbinnen Seconded: Cllr Buchanan Resolved: to reject the offers but to keep 2 Flower Court on the market.</p> <p>Cllrs Kuczera, Verbinnen, Williams, Buchanan and Brannon declared an interest in the next item and left the room</p>	Clerk
30.	<p>To receive a request for Jubilee Funding: Stonehenge Chamber of Trade. Proposed: Cllr Swindlehurst Seconded: Cllr Mitchell Resolved: to award the Stonehenge Chamber of Trade a grant of £1,676 under the General Power of Competence towards the Jubilee Street Party.</p> <p>Cllrs Kuczera, Verbinnen, Williams, Buchanan and Brannon returned to the</p>	Clerk

	meeting.	ACTION
31.	<p>To resolve to exclude the public & press for the following items due to the confidential nature of discussing contracts.</p> <p>Proposed: Cllr Verbinnen Seconded: Cllr Williams</p> <p>Resolved: to exclude the public & press for the following items due to the confidential nature of discussing contracts.</p>	
32.	<p>To receive a report on play park at Bonnymead and to agree the purchase of replacement bark.</p> <p>Proposed: Cllr Verbinnen Seconded: Cllr Edwards Resolved: to replace the bark underneath the Space Net at Bonnymead Park, to be supplied by M & B Surfaces.</p>	Clerk
33.	<p>Date of next meeting: 7.15pm on Tuesday 5th July at The Bowman Centre.</p> <p>Meeting closed at 9.33pm.</p>	