

**Amesbury Town Council
Full Council
Tuesday 2nd April 2024
At 7.15pm in the Bowman Centre**

Public Questions (maximum 30 minutes duration) - to receive questions from members of the public. Members of the public are requested to prepare a written copy of their questions for the Clerk.

Guest Speaker – Chris Hilldrup, National Highways will provide an update about the A303/Stonehenge Tunnel.

AGENDA

53/2024. Apologies

To receive apologies for absence

54/2024. To approve the minutes of the last meeting dated 5th March 2024

55/2024. To receive Declarations of Interest from Members

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by this Council.

Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

56/2024. To receive the Clerk's update (to deal with business from the last meeting)

57/2024. Councillors' Questions and Statements

58/2024. To receive the Mayor's remarks (report)

59/2024. To receive the Police Report - Mayor

60/2024. To receive reports/updates and proposals from Committees and Working Groups

60.1/2024 Planning (Meeting of 2nd April 2024) – RY

60.2/2024 To approve the Minutes of the Projects' Committee (18th March 2024)- AH

60.2.1/2024 To review the tender submissions for the Men's Shed and appoint a contractor, taking into account the recommendations of the Projects' Committee - AH

60.3/2024 To approve the Minutes of the Amenities' Committee and receive the Allotment and Cemeteries Report (19th March 2024) – JS

60.3.1/2024 To approve the issue of retrospective Exclusive Rights of Burial at no cost should the need arise, as recommended by the Amenities' Committee - JS

60.3.2/2024 To decide if the Town Council wishes to fund a Community Shop post end of the current lease in December, as discussed at the Amenities Committee meeting (please see report attached) - TE

60.4/2024 To receive the Staffing Panel Minutes (8th and 18th March)– Mayor

60.4.1/2024 To approve the recommendation of the Staffing Panel to appoint an independent provider to carry out a Staffing/Structure Review - Mayor

60.4.2/2024 To approve the incremental increase by 1 x SCP (Spinal Column Point) to the Clerk's pay as at 1st April, as approved by the Staffing Panel– Mayor

60.4.3/2024 To update the Council on the recruitment of the Admin and Communications' Officer - Mayor

60.5/2024 To receive an update from the Policy Group (26th March 2024) – Mayor

61/2024. To receive reports/updates from external meetings attended

61.01/2024 The Stonehenge Area Board/Highways Meeting (27th March) - Mayor

61.02/2024 Amesbury Town Council and the Chamber of Trade/Carnival Committee (26th March) - JJ

62/2024. To approve Payment of Accounts and Bank Reconciliation - Mayor

March Payments, Bank Reconciliation and Income and Expenditure

63/2024. To approve the installation of a digital electricity metre and timer at Bonnymead Rec Pavilion in order for the Town Council to determine future electricity usage for their lights (cost £957.10) - JS

64/2024. To review the Kebab Van's use of the Pavilion Car Park on a Wednesday evening following the 3-month trial period (Jan-Apr) and determine the next steps - Mayor

65/2024. To agree that Town Council land will not be sold off to residents following requests to consider this – TE

66/2024. To agree the sublet of the History Centre café (this is permitted under the lease) and consider the Town Council's financial undertakings in relation to this – Mayor/AL

67/2024. To outline the requirements in accordance with Standing Orders ROP 01 for Mayor/Deputy Mayor candidates to submit their documentation to the Clerk by 24th April 2024 – Mayor

Councillors who wish to stand as candidates for the Offices of Mayor or Deputy Mayor shall apply in writing to the Town Clerk no later than 10 working days before the Annual Meeting.

The candidates' application should include an introductory note of up to 1000 words or 2 sides of A4 paper, including any photographs or illustrations, describing their background, experience and vision for the year ahead. The note shall be circulated with the papers for the Annual Meeting.

At the Annual Meeting each candidate may address the Council for up to 3 minutes using slides from their introductory note if they wish to.

The Councillors shall vote using written ballots. The Town Clerk shall count the votes and return the result to the person presiding who shall announce the result.

68/2024. Date of next meeting: Tuesday 7th May 2024 at 7.15pm - the Annual Meeting on the Council - Mayor