

AMESBURY TOWN COUNCIL

Minutes of the Meeting of the Events' Committee held at the Centenary Pavilion on Friday 23rd February 2024 at 6.30pm

PRESENT: Cllr M Devendran (Mayor), Cllr S Hedge, Cllr L Knight, Cllr J Swindlehurst

IN ATTENDANCE: Cllr A Hagger, Miss J Taylor (Events' Officer)

PUBLIC: No members of the public were present

Public Questions

No public questions

1. Apologies for absence

Apologies received from Cllr J Jaconiah (Chair) via email to say he could no longer attend due to personal circumstances.

2. To approve the minutes of the last Events' Committee Meeting dated 21st October 2023

Minutes approved.

Proposed: Cllr Hedge

Seconded: The Mayor

Resolved

3. To receive declarations of interest from members

None

4. To review the events held in 2023:

4.1 Fireworks

Cllr Hedge suggested postponing discussing the report until after full council meeting 5/3/2024. All Cllr's in agreement.

Cllr Hagger stated concerns around the wording on the Events Officers job description and suggested that it can go back to the staffing panel for reviewing. All Cllr's in agreement.

Cllr Knight asked that a meeting be organised between Town Clerk and Chamber of Trade to determine what events ATC could support them with. Events Officer to organise with Town Clerk.

4.2 Remembrance

Cllr Knight asked for clarification on whether Councillors would be trained to become Marshals. Cllr Hedge mentioned that Cllr Kuczera had offered to train any councillors who would like to do this. Cllr Knight expressed concerns that this has been mentioned before but then nothing progresses. ATC would need trained volunteers to host a community event. Events Officer to contact Cllr

Kuczera to discuss further and to obtain three quotes for other companies for Marshal training. A "Certificate of Compliance" to some U.K. Standard would be required for those Cllrs who become Qualified Marshals, hopefully running for 4 years so we do not have to retrain and repay annually.

Cllr Knight brought up the idea of an Event Planning folder in place for the next Remembrance in case the Events Officer was to be poorly or unable to attend, the Councillors would then be able to look through the folder and know a plan for the day and all things be in one place. The Events Officer agreed. Cllr Knight asked if a brief could be done before the morning of the event. This was something noted down for lessons learned. All Cllr's agreed it was a great turnout and the public enjoyed the event, however, some asked what would happen in the event of wet weather. The Events Officer will look in to this and inform the committee.

5. To discuss options for events in 2024

5.1 "The Big Clean-up" The Events Officer handed out an email sent from the Amesbury WI asking if ATC would support them in a litter picking event on Earth Day. An email from Idverde was also received, to discuss ways they can aid the council with The Great British Spring Clean. Cllr Knight suggested planning for on a weekend so more people can attend. All information to be sent out to all Councillors to see who would like to volunteer. Cllr Knight to message Scouts.

Proposed: The Mayor

Seconded: Cllr Knight

Resolved: All Councillors agreed, event to be recommended to full council.

6. Items for next agenda

Cllr Swindlehurst mentioned that years ago, around Christmas time, all the shops in Amesbury would decorate their store windows and The Mayor would judge the best one. The Events Officer agreed this was a great community event idea. To discuss further.

The Events Officer asked Cllr Knight to provide with her ideas for who to reach out to for holding community events at the Bowman Centre or Pavilion.

Cllr Hagger asked if a list of events that we would like to see around Amesbury, that ATC would like to support, could be planned up. List to be made up at next meeting to be ready to present to full council meeting in April.

7. Date of next meeting

To be decided after full council meeting.