

Minutes of the Projects Committee Meeting held on 27th November 2023 at 7.00pm

Present: Cllr A Hagger (Chair), Cllr M Devendran (Mayor), Cllr S Hedge, Cllr A Buchanan, Cllr M Strange, Cllr J Swindlehurst

In attendance: Cllr R Crook, Mrs S J Tucker (Town Clerk)

Public: No members of the public were present

		ACTION
	<p>Public Questions None</p>	
1.	<p>Apologies for absence Cllr D Kuczera inadvertently missed the meeting.</p>	
2.	<p>To agree the minutes of the last meeting held on 31st October 2023 The minutes were agreed as a true record.</p>	
3.	<p>To receive Declarations of Interest from members There were no declarations of interest.</p>	
4.	<p>Progress report on matters arising from the minutes of the last meeting:</p> <p>4.1 Wiltshire Towns’ Programme – Cllr A Hagger reported on a very successful meeting with Wiltshire Council which discussed the Year 1 and Year 2 funding allocations and how the Town Council could be more strategic in its approach to the funds to develop/increase the footfall on the high street. Wiltshire Council supported this idea.</p> <p>The Plan involves using the underspend of the £10k from 2023/24 to fund a professional consultation of shop owners, residents and others in order to develop a plan that would see its implementation using the 2024/25 funding of £20k. This provides the Council with a flexible and strategic approach for use of the funding in consultation with local businesses. The Council has one quote for the consultation process (circa £6k) and will seek a further 2 quotes. The Committee agreed to the Plan and to submit a proposal to the Full Council on 5th December for it to adopt it and if all 3 quotes were received in time the Council would be asked to accept one of the quotes so that the Plan could be implemented, and a report/application could be submitted to Wiltshire Council.</p> <p>4.2 Men’s Shed – The Mayor updated the Committee as she had the Amenities Committee. The Charity that has been set up now has approved status. There is a proposal for the Town Council to agree to the architects preparing the tender process on our behalf at a cost of £550.</p>	CHAIR
5.	<p>Bonnymead Refurbishment – Cllr T Edwards suggested a consultation for the refurbishment of the play park to determine what the community would like. Likely costs are estimated to be anything between £250k and £500k. The</p>	Cllr Kuczera

<p>6.</p> <p>7.</p> <p>8.</p>	<p>Council will need to consider how to finance this considering there are no specific EMR for the area. The equipment is over 15 years old and it is time to level this area up in line with the other similar areas in the Town. Cllr D Kuczera will be asked for an update.</p> <p>Cllrs Edwards and Strange had met with the PCSO to discuss security measures such as a height restriction barrier at Bonnymead to prevent unauthorized access as has happened in the past year. Cllr T Edwards would issue a report and submit this to the Amenities Committee. Cllr M Strange suggested there may be funds in Crime Prevention for a barrier. The Council could also consider S106 monies or applying to the Stonehenge Area Board with match funding.</p> <p>New Play Areas – the Committee received reports from the Operations Manager. Cllr T Edwards discussed them and outlined some plans, costs and ideas from a number of play park design companies. There is £50k in EMRs for an accessible play park near the Centenary Pavilion. Given the contents of the report, the Committee agreed for the tender process to begin on the basis of the Sutcliffe design/detail. Cllr M Strange also highlighted the need for sensory equipment to make the park as inclusive as possible.</p> <p>Staff are to prepare a tender document to be issued on Contract Finder in order that this process can now move forward. Devices to prevent anti-social behaviour were discussed, these should be submitted to the Amenities Committee for consideration.</p> <p>The King’s Gate Parks designs comprise LAPS, LEAPS and NEAPS, advice is required on the proximity to housing, is it guidance or law? The Operations’ Manager is looking into this.</p> <p>There is £500k for the Parks as part of the S106 Land Transfer Agreements. This does not currently appear on the Council’s EMR list, the Clerk will look into it.</p> <p>Compostable Toilets – 3 designs were reviewed by the Committee at varying costs. More information is required on installation, upkeep, security, the requirement for daily cleaning etc. Along with advice on where to locate them, the Committee believe that 2 are required. Cllr A Buchanen noted that the general area where these would be installed covers the youth area, the allotments and disc golf. It’s also by the Council Yard. Cllr T Edwards proposed that the Operations’ Manager liaise with the companies who have provided their designs and initial quotes to update the information required and arrange a visit. He also indicated there may be funds available through the Local Youth Network. Cllr R Crook suggested that once the Council is in agreement with which compostable toilet to purchase it should consult with the local community using the area. Cllr M Strange had suggested a potentially cheaper option such as porta loos, Cllr S Hedge highlighted the Council’s commitment to be more bio-diverse.</p> <p>Council Yard – Cllr T Edwards will liaise with the Clerk to determine a specification for the yard. Funds for this have already been allocated in the budget for 2024,</p>	<p>CLERK</p> <p>Operations manager</p> <p>Clerk</p> <p>CLERK</p> <p>CLLR EDWARDS</p>
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9.	<p>Parkour – Designs have been provided by the Operations’ Manager for Parkour near to the Skate Park, Cllr T Edwards will liaise with the Operations’ Manager to get quotes ready for the tender process.</p>	CLLR EDWARDS
10.	<p>Pavilion Storage Unit – this was discussed at Item 4.2.</p>	
11.	<p>Vehicular Restrictions at Stockport Road – Cllr R Crook advised that he would be presenting the Council with advice from his solicitor about access to the Byways for agricultural vehicles. The route he uses is the shortest and means heavy mud is not left on Stockport Avenue. Cllr T Edwards suggested a trench could be dug across where vehicles transit between the byways to enable agricultural vehicles to cross, whilst preventing unauthorized access by other vehicles attempting a short cut or escape from the Police. Once Cllr R Crook has presented his solicitor’s advice the Council will be able to consider the options.</p>	CLLR R CROOK
12.	<p>Town Gates – Town Gates are to be installed at the bottom of the A345 where the national speed limit meets the 30mph sign at the entrance to the Town. These are being funded through LHFIG. Cllr R Crook raised his concern regarding pedestrians being forced onto the road if the signs weren’t located in the right position. Cllr S Hedge didn’t think this would be an issue given the width of the signs but the Mayor would raise this concern with the LHFIG.</p>	MAYOR
13.	<p>Roundabout Signs and Sponsorship – Cllr R Crook provided some background information about roundabout signs that had been purchased by the local community over the past 20 years. Cllrs Hedge and Edwards spoke about enhancing roundabouts with sponsored planters. There is a limited number of roundabouts that Amesbury is potentially permitted to use and any planter design will need to meet Highways approval.</p>	
14.	<p>Accessible Play Areas – this was covered at Item 6.</p>	
15.	<p>Town Map Dispensers – this item will be rolled forward to the next meeting, in order that Cllr D Kuczera could provide an update.</p>	
16.	<p>Cllr S Hedge asked if he could discuss the finger post signs, his update on the signs had been issued just after the Agenda, hence they had not appeared on it. The Committee agreed to update the current signs by removing those relating to the Aviation Centre.</p>	CLLR D KUCZERA
	<p>The next meeting is to be held on 15th January at 7pm.</p>	CLERK