

**Minutes of the Projects' Committee Meeting held on 15<sup>th</sup> January 2024 at 7.00pm**

Present: Cllr A Hagger (Chair), Cllr M Devendran (Mayor), Cllr S Hedge, Cllr A Buchanan MBE, Cllr M Strange, Cllr D Kuczera

In attendance: Mrs S J Tucker (Town Clerk)

Public: No members of the public were present

		<b>ACTION</b>
	<p><b>Public Questions</b> None</p>	
1.	<p><b>Apologies for absence</b> There were no apologies for absence, it was noted that Cllrs J Swindlehurst and T Edwards were not present.</p>	
2.	<p><b>To agree the minutes of the last meeting held on 27<sup>th</sup> November 2023</b> The minutes were agreed as a true record.</p>	
3.	<p><b>To receive Declarations of Interest from members</b> There were no declarations of interest.</p>	
4.	<p><b>Progress report on matters arising from the minutes of the last meeting:</b></p> <p>4.1 Wiltshire Towns' Programme – Cllr A Hagger reported that quotes had been received for the consultation process, he had reviewed all 3 against a weighting matrix:</p> <p>25% - Experience of Consultants 25% - The proposal and what it would achieve 10% - Understanding of the Town Council and area 40% - Cost</p> <p>Based on the above, there was one quote of note from the LGRC that met all the criteria, was comprehensive and cost effective. Cllr Hagger therefore proposed that the LGRC quote be recommended to Full Council for ratification. This was seconded by the Mayor, all were in agreement. This is already an Agenda Item for the Full Council meeting on 16<sup>th</sup> January 2024.</p>	
5.	<p><b>Bonnymead Refurbishment</b> – Cllr D Kuczera had received a quote for £453k for the refurbishment of Bonnymead Rec, this included the complete removal of all equipment, installation of new along with new surfacing. This didn't however include any changes/improvements to the car park area. The Committee discussed how this may be financed and about consulting with the public over what they would like.</p> <p>Cllr Kuczera proposed that a Public Body Works Loan be researched so that the committee could put forward a recommendation to Full Council on how to fund the refurbishment and what the impact would be on the precept. This was seconded by the Mayor, all were in agreement. The Clerk will put this together for the next meeting.</p>	Clerk

6.	<p><b>New Play Areas</b> – The Clerk reported that she had received some tender examples and was due to meet with a company to discuss how best to approach the tender documents/process. She had also invoiced Wiltshire Council for the S106 monies due in respect of building the play parks and the maintenance of them.</p>	
7.	<p><b>Compostable Toilets</b> – there was no further update to this, due to the various designs, a site visit by the companies providing quotes was required still in order to determine the best solution.</p>	Clerk
8.	<p><b>Council Yard</b> – Cllr D Kuczera shared a tender document previously produced; he will review this with the Clerk in order to progress to Full Council.</p>	Cllr Kuczera
9.	<p><b>Parkour</b> – There was no update to this, the Committee agreed to put this on hold at the moment.</p>	
10.	<p><b>Pavilion Storage Unit</b> – The Mayor reported that the Men’s Shed Group was now set up as a charity with a bank account and were able to receive the grant that they had applied for from the Stonehenge Area Board. The Clerk added that the tender documents for the building were live on Contract Finder as well as the Architect issuing invites to 3 companies to submit their tenders, the tender process closes at the end of the month</p>	
11.	<p><b>Accessible Play Areas</b> – Cllr M Strange asked about funding for the park which is planned for the area next to the Centenary Pavilion. The Clerk stated that S106 monies held by Wiltshire Council would cover this cost at around £53k.</p>	Clerk
12.	<p><b>Town Map Dispensers</b> – Cllr D Kuczera had received a quote for coin operated machines, he will circulate this so that it can be passed to the consultants for the Wiltshire Town’s Fund to consider when they conduct their research of businesses etc.</p>	Cllr Kuczera
13.	<p><b>Agenda Items for next meeting</b></p>	
	<p>Benches at Lord’s Walk - Cllr S Hedge highlighted the requirement for a new bench at Lord’s Walk to replace one previously removed. This would be looked at by the Clerk and added to the Amenities Agenda.</p>	Clerk
	<p>Disability Audit - Cllr A Hagger noted that in the absence of a Health and Wellbeing Meeting a Disability Audit could sit under the Projects Committee. This will be added to the next Agenda.</p>	
14.	<p><b>The next meeting will be held at 7pm on Monday 19<sup>th</sup> February.</b> The meeting closed at 7.45pm.</p>	Cllrs