

**Amesbury Town Council**  
**Minutes of the Projects' Committee Meeting**  
**Monday 18th March 2024**  
**At 7.00pm in the Bowman Centre**

**Present:** Cllr A Hagger (Chair), Cllr J Swindlehurst (Deputy Chair), Cllr T Edwards (Deputy Mayor)

**In Attendance:** Mrs SJ Tucker (Town Clerk)

**Visiting Public:** 0

**Public Questions**

There were no public questions

**21/2024. Apologies**

Apologies were received from Cllr Dr M Devendran (Mayor), Cllr M Strange, Cllr S Hedge  
Cllr A Buchanan MBE, Cllr D Kuczera

**22/2024. To approve the minutes of the last meeting dated 19<sup>th</sup> February 2024.**

Proposed: Cllr A Hagger

Seconded: Cllr J Swindlehurst

**Resolved**

**23/2024. To receive Declarations of Interest from Members**

No Declarations of Interest were received.

**24/2024. Progress reports arising from the last meeting were received as follows:**

**24.01.2024 Wiltshire Town's Programme - AH**

Cllr Hagger explained that the survey had been produced, the outcome will provide the Town Council with a plan to adopt to improve the High Street/Town Centre. There is a full page advert for the survey going into the Stonehenge Trader, posters have been printed for shops and businesses and the Mayor will be doing a launch on 28<sup>th</sup> March at the Bowman Centre and on the High Street. Cllr Hagger stressed the importance of good planning and alignment across committees to provide successful outcomes, as well as linking in with the Chamber of Trade, Solstice Park and local Farmers. The committee recognised the need to improve the look of the High Street and to encourage tourism. Cllr Edwards suggested that if there was no option to bring the Stonehenge Bus to Amesbury, then the TC may consider grants/funding to provide of a bus for the Town going to Stonehenge, similar to the Hoppa.

Cllr Hagger reiterated the requirement for sufficient resourcing in the office to deliver such projects as had previously been discussed at Council meetings. The Clerk confirmed that the Staffing Panel had, today reviewed the 2018 Staffing Structure document produced by LGRC and as a result, it would be making recommendations to Full Council.

## **24.02.2024 Bonnymead Refurbishment – AH**

Following the Full Council's decision that the refurbishment is a priority but one that will likely take 3-4 years to come to fruition, the Committee has been asked to put a plan, timeline and costs together for the Council to discuss. This was deferred in the absence of Cllr Kuczera.

## **24.03.2024 New Play Areas – TE/Clerk**

The Clerk had delayed her meeting with a play park provider (tender process advice and support) given there was no further information from Wiltshire Council regarding the discrepancies identified in the S106 Agreement. Cllr Strange had stressed the importance of accessible play equipment. Cllr Edwards stated that there would be provision in all of the new play areas, along with a specific accessible play park near to Evergreen Court. Cllr Edwards discussed the concerns over requirements for NEAPS, LEAPS and LAPS and proximity to housing, the guidelines had changed since the planning for the play parks and S106 agreement had been written. New rules meant that it would be unlikely that the TC could adhere to the original requirements, so clarification needed to be sought.

## **24.04.2024 Compostable Toilets – TE/Clerk**

Following a discussion about why the Council was looking to install Compostable Toilets near to the allotments, the Committee asked for a site meeting to be convened with Disc Golf, Allotment Holders and Youth Provision to determine the requirements before any more work is conducted.

## **24.05.2024 Council Yard – AH**

Cllr Edwards explained the requirement for a Council Yard (green waste disposal, extended parking, skip site, vehicle wash down, outside storage of Council equipment). A draft tender document has already been produced; Cllr Hagger will review this with the Clerk. The Clerk was asked to review what the Council held in external storage.

## **24.06.2024 Pavilion Storage Unit – Mayor/Clerk**

In the absence of the Mayor, the Clerk explained that the architects had reviewed the tender submissions. Submission A had been removed from the process due to its excessive costs (over £400k). Submission B had not provided items as specified therefore their costs had come in cheaper. When asked to provide costs as specified they resubmitted their tender, which came within £200 of Submission C (circa £333k to include a 5% contingency). Both companies have a proven record of working locally and with the architect, one has previously worked on a TC project. The Committee recommended Submission C for Full Council approval.

Proposed: Cllr Edwards  
Seconded: Cllr Swindlehurst  
**Resolved**

**24.07.2024            Bowman Centre Audio/Visual - AH**

Cllr Hagger suggested a requirement be determined in order for site visits and quotes to be acquired. The following was suggested 'A commercially viable Main Hall, suitable for fitness classes, meetings, conferences, film nights, drama/stage productions, concerts, parties/weddings'. Careful consideration should be given to what the Council already has regarding equipment in order to integrate where possible. The Clerk would use this and the information provided by Cllr Kuczera (original SOR and initial quote) to arrange some site visits.

**24.08.2024            Disability Audit - AH**

Cllr Knight had provided the Clerk with the audit conducted at Victoria Park in Salisbury. She and Cllr Hagger were researching suitable companies in order for audits of the TC's assets could be conducted, these would initially include, The Bowman Centre, The Pavilion and Play Areas/Open Spaces.

**25/2024.    Items for the next Agenda** – the items listed above would be rolled over to the next meeting. Cllr Edwards asked for land around the sundial/Kings Gate to be added (in light of issues regarding vehicles driving on the grass and damage caused).

**26/2024.    Date of next meeting: Monday 22<sup>nd</sup> April at 7.00pm**

The meeting closed 8.40pm.